Project Tracker

Client name:				
Address:				
Phone number:				
Additional number:				
Fax number:				
Initial date:		Spouse name:		
1 st meeting date:		Children:		
2 nd meeting date:				
Final presentation:				
Installation date:		Pets:		
Needs		Likes		

Budget Breakdown

Furniture/Task	Delivery	Budget	Actual Price	Tax
Totals				

Room Measurements

Windows:

Number	Width	Height	Wall Height	Treatments

Don't forget: Doors, existing furniture, fireplace, ceiling lights, floor plugs, etc.